UNIVERSITY OF JAMMU

NOTIFICATION NO. 2 OF DATED: (18 - 09 50)

SUBJECT: UNIVERSITY STATUTES

The Hon'ble Chancellor, in exercise of the powers vested in him under Sub-section (4)(a) of Section 41 of the Kashmir and Jammu Universities Act, 1969, has been pleased to accord his assent to the Statutes vide letter No. GS-01(82nd-UCM/JU/2017/4165 dated August 30, 2017, approved by the 82nd meeting of the University Council held on 22nd April, 2017 at the Raj Bhavan, Jammu, vide Resolution No./s 82.03, 82.04, 82.06, 82.07, 82.09, 82.14, 82.15, 82.16, 82.19, 82.20, 82.24, 82.25, 82.26 & 82.44 as given in Annexure to this Notification.

These are notified for the general information.

No: Coord/Statutes/17/1330 -14/0 Baba Saheb Ambedkar Road,

Jammu (Tawi) - 180 006.

Dated: 819

Copy to:

The Principal Secretary to the Hon'ble Governor (Chancellor). Raj Bhavan, Srinagar.

The Private Secretary/Additional Secretary/Deputy Secretary to the Hon'ble Governor (Chancellor), Raj 2: Bhavan, Srinagar.

The Principal Secretary to the Hon'ble Chief Minister (Pro-Chancellor) Jammu & Kashmir Govt., Chief 3. Minister's Secretariat, Srinagar. The Private Secretary to the Hon'ble Education Minister, Higher Education Deptt., Civil Secretariat, Srinagar.

Financial Commissioner, Planning & Development Dept., Civil Secretariat, Srinagar.

- Principal Secretary to Govt. Higher Education Department, J&K Govt., Civil Secretariat, Srinagar. 6. Principal Secretary to Govt., Finance (Financial Advisor to Universities), Civil Secretariat, Srinagar.
- All members of the University Council/Syndicate, University of Jammu. 8.
- Spl Secretary to the Vice-Chancellor, University of Jammu/Kashmir. 9.
- Sr. P.A. to Dean Academic Affairs, University of Jammu. 10.
- 11. Dean Research Studies, University of Jammu.
- Deans of the Faculties of the University of Jammu. 12.
- Dean Students Welfare, University of Jammu. 13.
- Sr. P.A. to Registrar/Controller of Examinations, University of Jammu/Kashmir. 14.
- 15. Coordinator, All Campuses of the University.
- All Rectors/Directors of Campuses. 16.
- Sr. P.A. to Director, Colleges Development Council/Department of Life Long Learning/Directorate of Distance 17. Education/Sports & Physical Education/ DIQA
- Sr. P.A. to Joint Registrar (Finance). 18.
- Principals of all affiliated Colleges of the University. 19.
- I/c Librarian, Dhanvantri Library, University of Jammu. 20.
- All Branch Officers of the Registry. 21.
- Asstt. Director, IT Enabled Services & Management with the request to upload the notification.

S.O. (Reeval-)

(Dr. Meenakshi Kilam) REGISTRAR

ANNEXURE TO NOTIFICATION NO. 2 OF 2017 DATED: 08-09-2017

- i. Incorporation of Degree of Bachelor of Vocation (B.Voc) for recognition as eligible Degree in all courses where the entry qualification is a Bachelor Degree without specific requirement in a particular discipline in **Chapter-L**, Vol-II of the University Calendar, as approved by the University Council vide **Resolution No. 82.03**.
- ii. Incorporation of duties and responsibilities of the Rectors/Directors of the Offsite Campuses as given in **Annexure-I** in **Chapter-I**, Vol-I of the University Calendar, as approved by the University Council vide **Resolution No. 82.04**.
- iii. Introduction of:
 - i) carry-on system in the Two Year B.Ed/M.Ed./B.P.Ed/M.P.Ed Courses; and
 - ii) supplementary Examination in the 3rd and 4th Semesters of the Two Year B.Ed./M.Ed./B.P.Ed/M.P.Ed. Courses.

However, the time span for the completion of the programme shall be N+1 year, where N stands for the normal or minimum duration prescribed for completion of programme as per the NCTE guidelines, shall be incorporated in **Chapters VB & L, Vol-I & Vol-II** of the University Calendar, as approved by the University Council vide **Resolution No. 82.06**.

Modification in Statute 4(i)-para 5th of the Statutes governing the constitution of the Departmental Research Committee shall be incorporated in **Chapter LVIII**, **Vol-I** of the University Calendar, as approved by the University Council vide **Resolution No. 82.07** which reads as under:

Existing Statute Modified Statute The meetings of the Departmental The meetings of the Departmental Research Committee will be Research Committee will be convened by requisitioned by the Head of the the Head of the Department who happens Department in consultation with the to be the Convener, Board of Studies Convener, Board of Studies and in his concerned absence, concerned and will be chaired by the Departmental Research Committee shall Convener or the Dean Research be chaired by the next senior most Studies (DRS) in the absence of the Professor of the Department. The DRC Convener. Majority of the members shall comprise all the permanent shall form the quorum of the teaching faculty members of the meeting. The Board of Research concerned department and 50% of the Studies shall consider such cases as total members of the Departmental are referred to it by the Departmental Research Committee shall form the Research Committee. quorum of the meeting. Provided that the

Acting Head of the department shall not hold the meeting of the Departmental Research Committee, unless the Head\Director is not available for a period exceeding 15 days.

The Board of Research Studies shall consider such cases as are referred to it by the Departmental Research Committee.

Incorporation of admission in the Ph.D. Programme of candidates having passed the LL.M Degree of one year duration with the condition such candidates shall have to complete one year additional course work before registration in the Ph.D. Programme in **Chapter-LVIII**, Vol-II of the University Calendar, as approved by the University Council vide **Resolution No. 82.09**.

Amendment in Constitution of the Departmental Affairs Committee (DAC) which shall comprise of all the permanent faculty members of the concerned department and 50% of the total members of the Departmental Affairs Committee shall form the quorum of the meeting.

The Honorary Professors, Professors Emeritus, Fellows Emeritus, Adjunct faculty etc. who are re-employed in a department after attaining the age of superannuation shall not be eligible for the membership of the DRC, replace the existing in **Chapter-XXXVII-E**, Vol-I of the University Calendar, as approved by the University Council vide **Resolution No. 82.14**.

Amendments in the Statute 47 and 54 of the Statutes governing the Choice Based Credit System for Master's Degree Programme (Through Regular mode) which shall be applicable from the Academic Session 2018-19 and onwards, shall be incorporated in **Chapters L, Vol-II** of the University Calendar, as approved by the University Council vide **Resolution No. 82.15,** which reads as under:

	I	Existing Stat	utes		Modified Statutes						
1	47. EXAMINATION: 47.1 There shall be three tests in each semester and the student shall be continuously evaluated during the conduct of each course on the basis of their performance as follows:					47. EXAMINATION: 47.1 There shall be three tests in each semester and the student shall be continuously evaluated during the conduct of each course on the basis of their performance as follows:					
	THEORY	Syllabus to be covered in the examination	Time allotted for the examination	% Weightage (Marks)		THEORY	Syllabus to be covered in the examination	Time allotted for the examination	% Weightage (Marks)		
	Minor test I (after 30 days)	Upto 25%	1 ½ hours	20		Minor test I (after 30 days)	Upto 25%	1 ½ hours	20		

vi.

(af	nor test II ter 60 days)	Upto 50%	1 ½ hours		20		Minor test II (after 60 days)	Upto 50%	1½ hours		20	
(aft	jor test * er 90 days)	Upto 100%	3 hours		60		Major test * (after 90 days)	Upto 100%	3 hours		60	
*(i) 80% weightage in Major Test shall be given to thos units which have not been covered in the two Min Tests. (ii) Certain questions may be framed in such a way which may require knowledge of more than one unit or or question may have multiple parts either subjective and/or objective from one or more units i.e. certain questions may be from across units.					n e	units which have not been covered in the two Mind Tests. (ii) Certain questions may be framed in such a way which may require knowledge of more than one unit or on						
	PRACTICAL				100		Total 100 PRACTICAL					
					MC			TIOAL			MCA	
of p reco exa Viva	y evaluation ractical ords/internal mination/ a voce etc.	4000/		50	75		Daily evaluation of practical records/internal examination/ Viva voce etc.		•	50	75	
perf viva (Ext	ormance + voce ernal mination)	100% syl	labus	50	75		Final Practical performance + viva voce (External Examination)	100% syll	abus	50	75	
		Total		100	150	\top	Examination)	Total		100	150	
ii) iv)	notified by the concerned Department for core and elective courses. The examination schedule fo open/interdisciplinary courses for Major Test shall be notified by the office of the Dean Academic Affairs. No preparatory holidays shall be provided for the minor tests.				and for all be s. the shall ther able.		by the concerned Department for core and elective courses atleast two weeks in advance. The examination schedule for open/interdisciplinary courses for Major Test shall be notified by the office of the Dean Academic Affairs.					
v) vi)	Answer book shown to the shall be retu answer scrip	shall be awarded in the basis of his, as of Minor tests s students within arried to the Hea ts shall be kept as per procedure,	her performa and Major tes a week, and d of Departr for 6 months	nce st shall the sa nent. T and th	be me he		well as assessed in case of the a such core cour constituted on examiners in the University of TA/DA and evexaminer/s shathe Controller of the addissertation etc.	ed by external ex- ssessment of pro- rses, the team of 50 - 50 % ba- te team shall be onducting exami- valuation charge Il be paid as per f Examinations.	aminers. actical composers is i.e. half invited from ination. es to the composers in the co	onent shall I of th outsid extern ules t	of be ne de al by	
	At the end (Course Coo student depe student in tha case may be submission to	r revision of marients are shown the of the semester rdinator) shall as ending upon the transfer of the fire of controller of Ene period shall be	neir evaluation the faculty sign a grade performanc tests/major to al letter grac xaminations y	member to earlier of the strain to the strain the strai	s. Der Ich he he its	v) vi)	The student shall scale on the basis Answer books of N to the students verturned to the H shall be kept for 6 result and then di University. No claims for reviewed.	of his/her perform Minor tests and Ma vithin a week, ar ead of Departmen months from the sposed off as per	nance. ajor test shall l od the same nt. The answedate of decla procedure/rul	be sho shall er scri ration es of t	be pts of	

the Programme Coordinator.

- ix) If a student is absent from Minor tests of the course due to
 - a. death of first blood relation
 - b. accident/serious illness

E.A.

- c. participation in Sports/Cultural activities with permission of the Dean of the Faculty
- d any other circumstance deemed to be seen as serious/exceptional by the Dean Academic Affairs on the recommendations of the Head of the Department through Departmental Affairs Committee.

he/she shall be permitted to take the test (s) within two weeks of the date of test. The test shall be based on the syllabus covered to date.

- x) These candidates who have appeared in Minor Tests and failed to get the minimum required marks i.e. 14 out of 40 will be eligible to re-appear in the Minor Test/s only once.
- xi) Dissertation/Project work/Training Reports as the case may be shall be submitted by the student to the Head of the Department concerned for evaluation not later than one month after the major test. The dissertation shall be accompanied by a declaration by the student duly countersigned by the teacher incharge/guide/ supervisor as the case may be that it is his/her own work and has not been submitted previously. The candidate shall also indicate the sources he/she has consulted.
- xii) There shall be a Board of Examiners consisting of Head of the Department, one/two Senior Professors of concerned faculty nominated by the Vice-Chancellor and one or more outside expert(s) to be appointed by the Vice-Chancellor out of the panel to be provided by the Head of the Department who shall evaluate/assess final practical performance/dissertation of the students.

54. MAKE-UP EXAMINATION

There shall be Make-up examination for the Major Test after 4th and 6th Semesters (as the case may be) for those students who due to genuine reasons such as death of first blood relation, accident/serious illness and participation in sports/cultural activities or any other circumstances deemed to be exceptional to be reported by the Head of the Department through Departmental Affairs Committee could not appear in the Major Test. Permission for which shall have to be sought from the Board of Control.

If a candidate has cleared all the courses in previous Semester/s and had failed in one course in final Semester (in 4th and 6th Semesters, as the case may be), he/she shall be allowed to appear for the Make-Up examination within three months from the date of declaration of result of final Semester with the approval of the Board of Control.

If a candidate has failed in an Open Elective Course, he/she shall be allowed to appear for the Make-Up examination within three months from the date of declaration of result of final Semester with the approval of the Board of Control.

the students are shown their evaluation scripts.

- viii) At the end of the semester, the faculty member (Course Coordinator) shall assign a grade to each student depending upon the performance of the student in that course in minor tests/major test as the case may be. Award of the final letter grade and its submission to Controller of Examinations within the prescribed time period shall be the responsibility of the Programme Coordinator.
- ix) If a student is absent from Minor tests of the course due to
 - a. death of first blood relation
 - b. accident/serious illness
 - c. participation in Sports/Cultural activities with permission of the Dean of the Faculty
 - d. any other circumstance deemed to be seen as serious/exceptional by the Head of the Department on the recommendations of the Departmental Affairs Committee.

He/She shall be permitted to take the test (s) within two weeks of the Minor I/II.

- x) Those candidates who have appeared in Minor Tests and failed to get the minimum required marks i.e. 14 out of 40 will be allowed to re-appear in the Minor Test/s only once. Such tests in which he/she has failed be conducted atleast 15 days before the Major Test.
- xi) Dissertation/Project work/Training Reports as the case may be shall be submitted by the student to the Head of the Department concerned for evaluation not later than one month after the major test. The dissertation shall be accompanied by a declaration by the student duly countersigned by the teacher incharge/guide/supervisor as the case may be that it is his/her own work and has not been submitted previously. The candidate shall also indicate the sources he/she has consulted.
- xii) There shall be a Board of Examiners consisting of Head of the Department/Convener, BOS, one Senior Professor of concerned department/faculty to be nominated by the concerned Dean of the faculty (to act as an observer) and concerned teacher of the department to conduct/assess the final practical of the internal examination (i.e. 50% of the core courses and other elective courses).

54. MAKE-UP EXAMINATION

There shall be Make-up examination for the Major Test after 4th and 6th Semesters (as the case may be) for those students who due to genuine reasons such as death of first blood relation, accident/serious illness and participation in sports/cultural activities or any other circumstances deemed to be exceptional to be reported by the Head of the Department through Departmental Affairs Committee could not appear in the Major Test. Permission for which shall have to be sought from the Board of Control.

If a candidate has cleared all the courses in previous Semester/s and has failed in one course only in final Semester (in 4th and 6th Semesters, as the case may be), he/she shall be allowed to appear for the Make-Up examination within three months from the date of declaration of result of final Semester with the approval of the Board of Control.

If a candidate has failed in an Open Elective Course, he/she shall be allowed to appear for the Make-Up examination within three months from the date of declaration of result of final Semester with the approval of the Board of Control.

viii. Amendment in Statute/s 4, 7, 9, 12 & 22 governing Re-evaluation of Answer Scripts shall be incorporated in Chapters XLI(II), Vol-II of the University Calendar, as approved by the University Council vide Resolution No. 82.16, which reads as under:

St. NO	EXISTING STATUTES	Amended Statutes
4.	The fee for the re-evaluation shall be Rs.605/- (or as notified from time to time) per answer script.	The fee for the re-evaluation shall be Rs. (as notified from time to time) per answer script.
	a/ The application on the prescribed application form, duly attested along with the requisite fee, should reach the University Office within 15 days after the date of the declaration of the result of the main examination concerned (date as printed on the first result gazette/notification).	a/ The application on the prescribed application form, duly attested along with the requisite fee, should reach the University Office within 10 days after the date of the declaration of the result of the examination concerned (date as printed on the first result gazette/notification).
	b/ The application form shall, however be entertained thereafter also with a late fee of Rs 335/- (or as notified from time to time) per answer script in addition to normal fees for another count of five days. Notwithstanding contained above, if the result of an examination of a particular candidate has been kept withheld under the category of	b/ The application form shall, however be entertained thereafter also with a late fee of Rs. (as notified from time to time) per answer script in addition to normal fees for another count of three days.
	"Later On" or/ and the candidate is let off under Unfairmeans/Misconduct and his /her result could not be declared with the main result by the University, though he/ she had completed all the formalities within the prescribed period, or his/her result is amended, shall be permitted to apply for reevaluation within 10 days the date of declaration of his/her result.	
	NOTE: Candidates having failed or examination and intending to apply fo are advised to submit permission-cur examination simultaneously to obviate declaration of unfavorable re-evaluation	m-admission form for the subsequent the risk of loosing a chance pending
7.	see his/her answer script/s for his	A candidate will be permitted to see s/her answer script/s for identification ly on the payment of an additional fee

of an additional fee Rs. 420/- per answer script during working hours on the written request made within 15 days from the date of declaration of result of reevaluation

of Rs. (as notified from time to time) per answer script during working hours on the written request made within 15 days from the date of declaration of result of reevaluation."

b/ A candidate wish to collect photocopy of his/her Answer Scripts under RTI on payment of Rs. (as notified time to time)per Answer Script on the written request made within 15 days from the date of declaration of reevaluation result. Thereafter no application shall be entertained/accepted.

- 9. a/ Re-evaluation will be done by an independent examiner. The final result after reevaluation shall be the best of the two scores obtained by the student after reevaluation/ original evaluation.
 - Notwithstanding anything contained above, in case a candidate who having failed or placed under re-appear category applies for re-evaluation of his/her answer script/s, but the result of re-evaluation is not declared before the commencement of the subsequent examination in the concerned paper/s and subject/s, as the case may be, the candidate shall be required to appear in the subsequent examination. He/She will however, send a separate intimation to the Controller of Examinations that he/she was appearing in the subsequent examination pending declaration of the result of the re-evaluation. In such case a candidate shall be given the benefit of better of the results of the re-evaluation and the subsequent examination.

c/ In such a case, if the candidate is given the benefit of reevaluation, he she will be entitled to refund of examination fee paid by him/ her for the subsequent examination except the permission fee. But if he/she is given the benefit of the result of the subsequent examination, the examination fee paid by him/her for the subsequent examination

- a/ (i) Re-evaluation will be done by an independent examiner. The score obtain in re-evaluation shall be final.
- (ii) The score obtained earlier in the main examination by the candidate shall be considered as surrendered for foregoing earlier marks for which an undertaking shall be inserted in the reevaluation form itself.

shall not be refunded. In that case he/she will be entitled to the refund of the fee paid for the reevaluation of his/her answer script/s only d/ In no case the student shall be given the benefit of the better of the two scores i.e., re-evaluation score and the score of the subsequent examination, if the result of re-evaluation is declared even day before commencement of the examination in the said subject/s, paper/s. In such a case, result of the reevaluation shall be final and binding on the candidate. 12. The appointment of re-evaluators at The appointment of re-evaluators at the the B.A./B.Sc./B.Com/B.B.A/BCA/ B.A./B.Sc./B.Com/B.B.A/ BCA/ Hon's level Hon's level shall be made by the shall be made by the Controller of Controller of Examinations out of the Examinations out of the panel of examiners panel of examiners approved by the approved by the Competent Authority. Competent Authority. In case of refusal or non-availability of the examiners out of the panel approved by the competent authority, the Controller of Examinations shall appoint any other eligible examiner/s out of the old panel available with the Controller of Examinations office. 22 Vice-Chancellor The Vice-Chancellor shall be competent to competent to interpret Statutes and interpret Statutes and his interpretation shall his interpretation shall be final and be final and binding on all concerned. The binding on all concerned. The Vice-Vice-Chancellor may relax Statutes in an Chancellor may relax Statutes in an emergent situation/s or may condone the emergent situation/s or may condone delay in the submission of re-evaluation form the delay in the submission of reup to two days on payment of special late fee evaluation form up to three days on Rs. (as notified from time to time) per payment of special late fee of Rs. answer script in addition to fees prescribed 350/- per answer script in addition to under Statute 4(b) such a request shall, fees prescribed under Statute 4(b). however be considered within two days after Such a request shall, however, be the last date with late fee of Rs. (as notified considered within three days after the from time to time) is over. Thereafter no last date with late fee is over. application form shall be entertained in any Thereafter no application form shall case. be entertained in any case.

Incorporation of the clause of Re-evaluation in the Two Year B.Ed. Programme and Two Year M.Ed. Programme (Non-Choice Based Credit System) w.e.f. the Academic Session 2015-16 in Chapters-VB & L-III, Vol-I & Vol-II of the University Calendar, as approved by the University Council vide Resolution No. 82.19.

Amendments in the existing Statutes of B.Sc. Nursing Course effective' for all the examinations of all batches held in the year 2016 and onwards shall be incorporated as new Chapter-XLVII-C, Vol-II of the University Calendar, as approved by the University Council vide Resolution No. 82.20, which reads as under:

X.

Existing Statutes	Amondod Ctatutes
Nursing Research and Statistics subject in	Amended Statutes
4 th year B.Sc. (N).	
4 year D.oc. (14).	Statistics in 3 rd year B.Sc. (N).
Minimum pass marks for English is 50%.	Minimum pass marks for English in and
No Provision for Grace Marks.	Minimum pass marks for English is 40%.
140 Trovision for Grace Marks.	Maximum of 5 Grace Marks shall be
•	awarded for one academic year in
Minimum C. I. I. I. I. I.	theory paper only.
Minimum age for admission on time June	Minimum age for admission shall be 17
1st of the year in which admission is sought	years on 31st December of the year in
shall be 17 years.	which admission is sought.
No person shall be appointed as an	An examiner for Collegiate
examiner in any of the subjects of the	programme shall be a lecturer or
professional examinations leading to the	above in a college of Nursing with
award of degree of 4 years Basic B.Sc. (N)	M.Sc. (N) in concerned subject and
Nursing unless:-	minimum 3 Years of teaching
	experience
a. He /She has at least five years	
teaching experience in the subject	
concerned in a Nursing College	
affiliated to recognized University	
as a Faculty position	
b. Is of the rank of Associate Professor	
or equivalent and above, with the	
requisite qualification and	
experience as given in above sub-	
cause (a) Provided that when an	
Associate Professor or equivalent	
and above are not available, an	
Assistant Professor of 5 Years	
standing as Assistant Professor with	·
experience in the subject may be	
appointed as examiner	
c. Non-Nursing teachers of the rank of	
Associate Professor or equivalent	
and above, or in their absence,	
Assistant Professor with 5 Years	
standing as Assistant Professor	
entrusted with the teaching of	•
Nursing students may be appointed	
as examiners in their concerned	
subjects provided they fulfill	
eligibility conditions and have at	
least 5 Years teaching experience of	
a Nursing Degree College affiliated	
to a recognized University or a	
recognized Post Graduate Institute.	
There is provision of Distinction	Candidate securing 80% or above shall
	be placed under the category of
	Distinction.

- xi. Adoption of revised Statutes governing Degree of M.Phil/Ph.D in accordance with the UGC MSP Regulations, 2016 as given in Annexure-II, replace the existing in Chapter-LVII & LVIII, Vol-II of the University Calendar, as approved by the University Council vide Resolution No. 82.24.
- Adoption of Statutes for the Three Year Bachelor of Business Administration-Hotel Management (BBA-HM) Programme under the Choice Based Credit System w.e.f. the Academic Session 2016-17 as given in Annexure-III, shall be incorporated in as New Chapter-XLIII-A, Vol-II of the University Calendar, as approved by the University Council vide Resolution No. 82.25.
- Introduction of the Choice Based Credit System at the Under Graduate Level from the Academic Session 2016-17, shall be incorporated in Chapter-XLII, Vol-II of the University Calendar, as approved by the University Council vide Resolution No. 82.26.
- xiv. Incorporation in the Statute 16 of the Statutes governing Convocation shall replace the existing in **Chapter-X**, **Vol-I** of the University Calendar, as approved by the University Council vide **Resolution No.** 82.44 which reads as under:

EXISTING	MODIFIED
16. The Chancellor, the Pro-Chancellor, the Vice-Chancellor, the Pro-Vice-Chancellor and members of the University Council, the Syndicate and the Academic Council shall take their seats on the dais in places reserved for them.	16. The Chancellor, the Pro-Chancellor, the Vice-Chancellor, the Pro-Vice-Chancellor, Dean Academic Affairs , Dean Research Studies and members of the University Council, the Syndicate and the Academic Council shall take their seats on the dais in places reserved for them.